

Child's Name: \_\_\_\_\_

**DIAMOND BAR COMMUNITY PRESCHOOL**  
**2021-2022 STUDENT FILE CHECKLIST**

Parents, please check off each completed item and return this sheet with the enrollment packet.

**NEW STUDENTS:** Please complete all items.

**RETURNING STUDENTS:** Please complete the items with an asterisk (\*) next to it. All other forms are not required to be filled out again unless updates need to be made.

- \_\_\_\_\_ \*1. Enrollment Contract
- \_\_\_\_\_ 2. Emergency Medical Treatment Consent Form
- \_\_\_\_\_ \*3. Sibling Nursery Confirmation
- \_\_\_\_\_ \*4. Sibling Nursery Emergency Release Form
- \_\_\_\_\_ 5. Adult Authorization for Treatment (one for each working parent)
- \_\_\_\_\_ \*6. Field Trip Form
- \_\_\_\_\_ 7. Form 700: Identification and Emergency Information
- \_\_\_\_\_ 8. Form 701: Physician's Report
- \_\_\_\_\_ 9. CHILD: Proof of TB test results (must be taken within the last 4 years)
- \_\_\_\_\_ 10. CHILD: Copy of Immunization Record (yellow immunization card)
- \_\_\_\_\_ 11. Form 702: Child's Preadmission Health History
- \_\_\_\_\_ 12. Form 503: Health Screening Report (filled out by physician for each working parent)
- \_\_\_\_\_ 13. WORKING PARENT: Proof of TB test results (must be taken within the last 4 years)
- \_\_\_\_\_ \*14. WORKING PARENT: Copy of Immunization Record (influenza, DTP/DTaP, measles-MMR)
- \_\_\_\_\_ 15. Form 995: Notification of Parents' Rights
- \_\_\_\_\_ 16. Form 613A: Personal Rights
- \_\_\_\_\_ \*17. Disaster Preparedness
- \_\_\_\_\_ \*18. Committee Descriptions
- \_\_\_\_\_ \*19. Photography Release

**Membership Use Only**

- \_\_\_\_\_ Registration Reservation (on file; filled out when child first registered)
- \_\_\_\_\_ California School Immunization Record (blue card)